

**COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS  
TUESDAY, FEBRUARY 28, 2017  
9:00 AM REGULAR SESSION**

**Commissioners met in regular session with all members present.**

**1. Invocation and Pledges**

Prayer said by Paula Gentry

**2. Consider and take action on approval of:**

**A. The minutes of previous meeting:**

Motion to approve the minutes of previous meeting as written made by Paula Gentry

Second by Mike Spencer

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved. (Minutes of meeting held on February 15th)

**B. Payroll changes:**

Motion to approve payroll changes made by Mike Spencer

Second by Don Gross

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copies attached.

**C. Payroll:**

Motion to approve payroll made by Paula Gentry

Second by Mike Spencer                      Frank Berka abstained

Paula Gentry, Don Gross and Mike Spencer voted for.

Motion approved.

Copy attached.

**D. Budget amendments:**

Motion to approve budget amendments made by Frank Berka

Second by Don Gross

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copy attached.

**E. Accounts payable:**

**Bills Previously Paid:**

Motion to approve accounts payable made by Mike Spencer

Second by Frank Berka

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

Copy attached.

**F. Accept for recording: Auditor reports; Treasurer reports; Bonds; Oaths; Deputations; Certificates; State and County Taxes Summary; Notification letter to Texas BIT regarding award of contract to a bidder who is not the lowest dollar bidder; and applications for use of Upshur County roads and rights-of-way and permit requests.**

Motion to record all documents listed above made by Frank Berka

Second by Mike Spencer

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for

Motion approved.

Copies attached.

**3. Discuss and take action to approve the construction of a wall in the Sheriff's office to create a waiting area.**

Motion to approve the construction of the wall in the Sheriff's office to be paid out of Courthouse Security made by Paula Gentry

Second by Frank Berka

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for

Motion approved.

**4. Discuss and take action to approve Deputy Constable position for Pct. 1.**

Motion to approve the appointment of Kevin Brownlee as Pct. 1 Deputy Constable made by Paula Gentry

Second by Mike Spencer

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

**5. Discuss and take action to designate Commissioners Spencer and Gross to oversee construction of drive thru window at Tax Office.**

Motion to designate Commissioner's Spencer and Gross to oversee the construction of the drive thru window at the Tax Office made by Paula Gentry

Second by Frank Berka

Paula Gentry, Frank Berka and Judge Fowler voted for.

Motion approved.

**6. Discuss and take action to award Road and Bridge bids for oil dirt and hot oil sand.**

Motion to award Longview Asphalt the bids for oil dirt and hot oil sand made by Frank Berka

Second by Mike Spencer

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.

Motion approved.

**7. Adjourn.**



Attest: Terri Ross, Upshur County Clerk

Attendance sheet placed into minutes for recording purposes only.

Bills previously approved placed into minutes for recording purposes only.

Jury payroll placed into minutes for recording purposes only.

